



VISAYAS

STATE UNIVERSITY

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT, AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines
Phone/Fax: +63 053 563 7323
Email Address: prpec@vsu.edu.ph
Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTOR

Name: POBADORA, JMDAH L.

For the Month of: December

Department: Department of Pure and Applied Chemistry (DOPAC) Year: 2022

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1							1:00	4:00	4:00	7:00			6
2	7:00	10:00									5:00	6:00	4
3													
4													
5			10:00	1:00			1:00	4:00			5:00	6:00	7
6			10:00	1:00			1:00	4:00	4:00	7:00			9
7							1:00	4:00					3
8			H	O	L	I	D	A	Y				
9	7:00	10:00									5:00	6:00	4
10													
11													
12			10:00	1:00			1:00	4:00			5:00	6:00	7
13			10:00	1:00			1:00	4:00	4:00	7:00			9
14							1:00	4:00					3
15							1:00	4:00	4:00	7:00			6
16	7:00	10:00									5:00	6:00	4
17													
18													
19													
20													
21													
22													
23													
24													
25													
26													
27													
28													
29													
30													
31													
GRAND TOTAL													62

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

[Signature]

Signature of Part-time Instructor

[Signature]

ELIZABETH S. QUEVEDO

Printed Name and Signature of Dept. Head



ACCOMPLISHMENT REPORT

[December 1-16, 2022]

1. Conducted laboratory classes in Chem 120.1 and ESci 115b.
2. Conducted online classes via Google Meet in ScTS 11c.
3. Conducted face to face classes in Chem 120.
4. Checked quizzes in ScTS11c, ESci 115b, and Chem 120.1.
5. Checked learning assessments and activities in Chem 120 and ScTS 11c.
6. Checked laboratory reports and journals in ESci 115b and Chem 120.1.
7. Answered students' questions and clarifications for ScTS 11c, Chem 120, Chem 120.1, and ESci 115b.
8. Computed midterm grades in Chem 120, Chem 120.1, ESci 115b, and ScTS 11c.

Submitted by:

JUDAH L. POBADORA
Name of Employee/Faculty

Recommending Approval:

ELIZABETH S. QUEVEDO
Head, DoPAC

Approved:

MA. THERESA P. LORETO
Dean, CAS