

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PURCHASE ORDER

Supplier :	MGQ ENTERPRISES CORPORATION	P.O No:	PO-GF-MOOE-2025-10-0782
Address :	Purok 4, Brgy. San Antonio 1, San Pablo City	Date:	22-Oct-25
TIN:	000-000-0000	PR No:	GF-2024-10-01847
		Mode of Procurement:	SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte	Delivery Term: FOB-VSU Baybay
Date of Delivery: Within 30 calendr days upon receipt of P.O.	Payment Term: As per cost of items delivered

Item No.	Description	Unit	QTY	Unit Cost	Amount
1	Venetians Duo Roller Blinds, Plain Curtain, (L-64 Inches, W-122 Inches) Color: Cream	pc	1	5,000.00	5,000.00
	xxxxxxxxxx Nothing Follows xxxxxxxxxxxx				
	Purpose: For office use				
	Intended: OVPREI				

TOTAL: **5,000.00**

Total Amount in Words: **FIVE THOUSAND PESOS ONLY**

Very truly yours,

Conforme:

Supplier's signature Over Printed Name

Date

PROSE IVY G. YEPES

President

Fund Cluster: _____	ORS/BURS No. : _____
Funds Available: _____	Date of ORS/BURS: _____
NICK FREDDY R. BELLO Head, Accounting Division	Amount: _____