

# VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

## PURCHASE ORDER

Supplier :	<b>MGQ ENTERPRISES CORPORATION</b>	P.O No:	<b>PO-STF-2025-09-0602</b>		
Address :	Purok 4, Brgy San Antonio 1, San Pablo City	Date:	<b>3-Sep-25</b>		
TIN:		PR No:	<b>STF-2024-10-02518 RC</b>		
		Mode of Procurement:	<b>NP-SVP</b>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <b>VSU-Main Campus, Visca, Baybay City, Leyte</b>		Delivery Term: <b>FOB-VSU Baybay</b>			
Date of Delivery: <b>Within 30 calendar days upon receipt of P.O.</b>		Payment Term: <b>As per cost of items delivered</b>			
Item No.	Description	Unit	QTY	Unit Cost	Amount
1	Token	pc	50	935.00	46,750.00
	<b>Specification:</b>				
	Various Goodies				
	xxxxxxxxxx Nothing Follows xxxxxxxxxxxx				
	<b>Purpose:</b> For the guest speaker of Trainings conducted.				
	<b>Intended:</b> LDHRAO				
TOTAL:					<b>46,750.00</b>
Total Amount in Words: <b>FORTY-SIX THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY</b>					
Very truly yours,					
Conforme:		<b>PROSE IVY G. YEPES</b>			
_____ Supplier's signature Over Printed Name		_____ President			
_____ Date					
Fund Cluster: _____		ORS/BURS No. : _____			
Funds Available _____		Date of ORS/BURS: _____			
_____ <b>NICK FREDDY R. BELLO</b> Head, Accounting Division		Amount: _____			