



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**ECONOMICS**

May 20, 2025

**Atty. Karen Abegail S. Monteron**

Head, Legal Affairs and Services  
Visayas State University  
Visca, Baybay City

**Dear Atty. Monteron:**

Our 3<sup>rd</sup> Year BSEcon/Agecon major students will enroll Econ 200a/AgEcon 200a(Economic Practicum/industry Practice) this summer 2024-2025 as one requirement of the course. They are required to render a total of 240 hours on Economic Practicum/Industry Practice.

In this regard, the department would like to request your office to be resource person pertaining to internship legal matters/issues which may possibly include the following topics (if necessary):

1. Internship Agreements and Contracts: Allowance and Compensation (if any)
2. Privacy and Anti-discrimination Laws
3. Supervision and Trainings, Health and Safety Regulations in Compliance with VSU Education requirements.

If your schedule may allow we, in the department of Economics prefer to have it scheduled this May 28-29, 2025. In case it is not available on the said preferred date, please let us know on any dates on convenience.

Thank you very much and hoping for your favorable approval of this request.

Sincerely,

**MICHELLE AUBREY D. CABASE**

Department Internship Program Coordinator

Noted:

**LEMUEL S. PRECIADOS**  
Head, DOE

APPROVED:

**KAREN ABEGAIL S. MONTERON**

Head, Legal Affairs and Services



**DEPARTMENT OF ECONOMICS**  
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