

**DAILY TIME RECORD**  
**GAPASIN, CIEDELLE HONEY LOU D.**  
 (NAME)

For the month of  
**November 1 - 30, 2021**  
 Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	Holiday					Absent
2-TUE	Work from Home					Absent
3-WED	Work from Home					Absent
4-THU	Work from Home					Absent
5-FRI	Work from Home					Absent
6-SAT						Off
7-SUN						Off
8-MON	Work from Home					Absent
9-TUE	Work from Home					Absent
10-WED	Work from Home					Absent
11-THU	Work from Home					Absent
12-FRI	Work from Home					Absent
13-SAT						Off
14-SUN						Off
15-MON	Work from Home					Absent
16-TUE	Work from Home					Absent
17-WED	Work from Home					Absent
18-THU	Work from Home					Absent
19-FRI	Work from Home					Absent
20-SAT						Off
21-SUN						Off
22-MON	Work from Home					Absent
23-TUE	Work from Home					Absent
24-WED	Work from Home					Absent
25-THU	Work from Home					Absent
26-FRI	Work from Home					Absent
27-SAT						Off
28-SUN						Off
29-MON	Work from Home					Absent
30-TUE	Holiday					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**CIEDELLE HONEY LOU D. GAPASIN**

VERIFIED as to prescribed office hours

  
**JOEL REY U. ACOB**

College Dean  
 College of Nursing