



ICTMC JOB REQUEST FORM

Filled in by the requesting party		Filled in by ICTMC	
Date filed	: December 6, 2021	Date received	:
Dept./Office/Agency	: College of Vet. Med	Received by	:
Requesting Party	: LOTIS M. BALALA (Name and Signature)	Designation/Position	: (Name and Signature)
Requesting Dept. Head	: LOTIS M. BALALA (Name and Signature)		
Please check and specify the nature of Job Request			
<input type="checkbox"/> LAN/Internet		<input type="checkbox"/> Computer	
<input type="checkbox"/> System/Account Problem		<input type="checkbox"/> Peripherals (please specify)	
<input type="checkbox"/> Mobile/PC Registration (MAC)		<input type="checkbox"/> Others (please specify)	
Accessories Included	Problem(s)		
Parts/Materials/Supplies needed			
Specifications & Quantity/Units			
Installation of Wifi @ VTH, CVM. Bldg.			
Technical Remarks:			

Inspected by:	Approved by:	Claimed by:
_____ ICTMC Technician	SEAN O. VILLAGONZALO ICTMC Head	_____ Name and Signature
Date Signed: _____	Date Signed: _____	Date Claimed: _____

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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v1 09-22-2020

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ICTMC COMMENTS & SUGGESTION FORM

Filled in by the requesting party	
Service Satisfaction	Comments/Suggestions:
<input type="checkbox"/> 1. Not Satisfied <input type="checkbox"/> 2. Slightly Satisfied <input type="checkbox"/> 3. Moderately Satisfied <input type="checkbox"/> 4. Very Satisfied <input type="checkbox"/> 5. Extremely Satisfied	_____ Name and Signature

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