

DAILY TIME RECORD
ARMADA, FLORENCE ADELYN O.
 (NAME)

For the month of
November 1 - 30, 2021
 Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	HOLIDAY					Absent
2-TUE	Work from Home					Absent
3-WED	08:00	12:00	13:00	17:30		Absent
4-THU	08:00	12:00	13:00	17:00		Absent
5-FRI	Work from Home					Absent
6-SAT						Off
7-SUN						Off
8-MON	HOLIDAY					Absent
9-TUE	Work from Home					Absent
10-WED	08:00	12:00	13:00	17:30		Absent
11-THU	Work from Home					Absent
12-FRI	Work from Home					Absent
13-SAT						Off
14-SUN						Off
15-MON	08:00	12:00	13:00	17:30		Absent
16-TUE	Work from Home					Absent
17-WED	08:00	12:00	13:00	17:30		Absent
18-THU	Work from Home					Absent
19-FRI	07:00	13:00	14:00	17:00		Absent
20-SAT						Off
21-SUN						Off
22-MON	08:00	12:00	13:00	17:30		Absent
23-TUE	08:00	12:00	13:00	17:00		Absent
24-WED	08:00	12:00	13:00	17:30		Absent
25-THU	08:00	12:00	13:00	17:00		Absent
26-FRI	Work from Home					Absent
27-SAT						Off
28-SUN						Off
29-MON	Work from Home					Absent
30-TUE	HOLIDAY					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


FLORENCE ADELYN O. ARMADA

VERIFIED as to prescribed office hours


REV RHIZZA L. AURE

Department Head
 Department of Physics

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