



WESTERN LEYTE COLLEGE OF ORMOC CITY, INC.

Office of the Registrar

A. Bonifacio St., Ormoc City, Leyte, Philippines

Contact Nos.: (053)255-8549 / 0906- 899- 4799

http:// www.wlcormoc.edu.ph

email: registrar.office@wlcormoc.edu.ph

OFFICIAL TRANSCRIPT OF RECORD

MATUGUINA

Last Name

CHARISSE CLAIRE

First Name

RESTITUTO

Middle Name

**BACHELOR OF SCIENCE IN BUSINESS
ADMINISTRATION**

Course

**HUMAN RESOURCE DEVELOPMENT
MANAGEMENT**

Major

2641

Student No

PERSONAL INFORMATION

Address Brgy. Cogon, Ormoc City
Gender FEMALE
Citizenship FILIPINO
Birth Date September 3, 1997
Birth Place Ormoc City
Parents Mr. & Mrs. Romeo S. Matuguina
Address Brgy. Cogon, Ormoc City
Guardian -
Address -

Contact No. -
Religion Roman Catholic
Status SINGLE
ACR No.

Contact No. -



SCHOOL DATA

School	Year Graduated	Achievements/Award
Pre-School		
Primary		
Cogon Central School	2009	
Secondary		
St. Peter's College of Ormoc	2013	
Senior High		
SHS Strand		
College		
WESTERN LEYTE COLLEGE OF ORMOC CITY, INC.		
Course		
BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION	2017	
Major		
HUMAN RESOURCE DEVELOPMENT MANAGEMENT		
Post-Grad		
Course		

Grading System

GRADE		EQUIVALENT	INDICATION		
1.0	A+	99-100%	Excellent	NC	"No Credit"
1.1 - 1.3	A	96 - 98%	Very Good	INC	"Incomplete"
1.4 - 1.6	A-	92 - 95 %	Very Good	W	"Withdrawal with official notice"
1.7 - 1.9	B+	89 - 91 %	Good		
2.0 - 2.2	B	85 - 88 %	Good		
2.3 - 2.5	B-	81 - 84 %	Good		
2.6 - 2.8	C+	78 - 80 %	Fair		
2.9-3.0	C	75 - 77%	Fair		
5.0	C-	74-Bellow	Failure		

Remarks Issued for: **INFORMATIVE COPY**
Date Issued: August 4, 2021 OR # 788631

Prepared By:

RUELYN M. MELO
Office Clerk

Verified By:

WENJAYLOU LAM
Office Clerk

Not Valid Without
WLC Seal

MICHELLE B. SALATANDRE
Registrar