



VISAYAS
STATE UNIVERSITY

INSTITUTE FOR
**STRATEGIC RESEARCH
AND DEVELOPMENT
STUDIES**

August 15, 2025

Dr. Reynaldo V. Ebor

Executive Director

DOST-Philippine Council for Agriculture, Aquatic and

Natural Resources for Research and Development

Los Baños, Laguna

Dear **Dr. Ebor**,

We are pleased to submit the Terminal Accomplishment Report (DOST Form 15) of our DOST-PCAARRD-funded project titled "Development of a Gender-Responsive Knowledge Transfer Pathway for Potential Adoption of Best Practices in Philippine Vegetable Production Systems" (KTP Project)," implemented from November 16, 2022 to May 15, 2025 inclusive of the six-month extension period. With an approved budget of PhP 5,000,000.00, the project was implemented by Visayas State University, University of the Philippines Los Baños, and University of Science and Technology of Southern Philippines Claveria.

With the Terminal Report are the following requisite files:

1. Action Sheet for the Terminal Report – whole project
2. DOST Form No. 8 - Annual Financial Report – UPLB
3. DOST Form 11 – List of Personnel Involved – whole project
4. DOST Form 12. List of Equipment Purchased (LEP) with Property Acknowledgement Receipt (PAR) – VSU, UPLB, & USTP
5. DOST Form 15 – Executive Summary for the Terminal Report – whole project
6. DOST Form 16 – Terminal Financial report – UPLB
7. Request Letter for Donation of Equipment (with approved LIB, LEP, PAR with photos of the equipment, and Journal Entry Voucher (JEV) – VSU, UPLB, & USTP

We hope you find these documents in order. Kindly grant us one week from now to submit the few remaining requirements that could not beat the deadline of submission today.

On behalf of the KTP Project Team, I would like to thank you for your support of the project, which has enhanced our capacity in collaborative research implementation and management, allowing us to generate knowledge products that will hopefully be applied in vegetable production systems to increase productivity, particularly, and enhance community wellbeing in general.

Thank you and regards.



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Page 1 of 2
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