

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte **Tracking No.:**

PURCHASE ORDER

Supplier :	KNC BAYBAY PRITNING HOUSE	P.O No:	PO-STF-2024-07-0563		
Address :	A. Mabini St., Baybay City, Leyte	Date:	22-Jul-24		
TIN:		PR No:	STF-2024-07-0001-D		
		Mode of Procurement: NP-SVP			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte			Delivery Term: FOB - VSU Main Campus		
Date of Delivery: Within 30 calendar days upon receipt of P.O.			Payment Term: As per cost of items delivered		
Item No.	Description	Unit	QTY	Unit Cost	Amount
1	Sintra Board (With Sitcker) 1.5 ft x 3 ft.	pcs	9	675.00	6,075.00
2	Tarps and Photo Wall	sq.ft.	800	13.00	10,400.00
Purpose: For the conduct of the 71st Commencement Exercises on August 6-7, 2024.					
Intended: OVPAA (R.S. Gravoso)					
TOTAL:					16,475.00
Total Amount in Words: SIXTEEN THOUSAND FOUR HUNDRED SEVENTY FIVE PESOS ONLY					
Very truly yours, Conforme: _____ Supplier's signature Over Printed Name _____ Date					
Fund Cluster: _____		ORS/BURS No. : _____			
Funds Available _____		Date of ORS/BURS: _____			
_____ NICK FREDDY R. BELLO Head, Accounting Division		Amount: _____			