



## INDIVIDUAL FACULTY WORKLOAD

2nd Semester A.Y. 2022-2023

NAME OF FACULTY	ACADEMIC DESIGNATION	EMPLOYMENT STATUS
YHENA L. BANDIBAS	Instructor 1	Regular - Temporary

### I. INSTRUCTION

#### A. ACTUAL TEACHING

A. ACTUAL TEACHING						Class Days (X – Lecture; L - Laboratory)							
Time	Course No.	Descriptive Title	No. of Hrs.	Units / Subj	No. of Stud' s	M	T	W	T H	F	S	RM	WLU **
8:30-10:00	Chem 128	Organic Chemistry 2	3	3	21	X			X			DOPAC-209A	3.99
7:00-1:00	Chem 128.2	Organic Chemistry 2	6	2	21			L				DOPAC-209A	5.46
3:00-4:30	Chem 3	Organic Chemistry	3	3	32	X			X			DOPAC-210	3.99
7:00-10:00	Chem 3.2	Organic Chemistry	6	2	29		L					DOPAC-208	5.46
TOTAL													18.90

**B. STUDENT ADVISING** (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark **check** if adviser, chairman or member. *(Attach separate sheet if necessary).*

#### B.1 Undergraduate

Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU
DM Andoy, KR Garma, ESPaño	X					1.50
RTEDanigoy, , Dexter L. Tecson, Lao, Magnolia, MF Sacay, RS Labrador				X		1.25
, OIA Vertudazo; AE Alute					X	0.50
						<b>3.25</b>

#### B.2 Graduate

Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU

### II. RESEARCH

Title of the Project/Study	Involvement	Date Started	End Date	Research Assistant (with/without)	Honorarium (with/without)	WLU
<b>TOTAL</b>						

Note: List only those with official appointment from the University President.

### III. EXTENSION

Title of the Project/Activity	Involvement	Date Started	End Date	Research/	Honorarium (with/	WLU
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				Assistant (with/without)		
<b>TOTAL</b>						

Note: List only those with official appointment from the University President.

<b>IV. PRODUCTION (IGP and other university projects)</b>						
Title of the Project/Activity	Involvement	Date Started	End Date	Production Assistant (with/without)	Honorarium (with/without)	WLU
<b>TOTAL</b>						

Note: List only those with official appointment from the University President.

<b>V. RELATED ACTIVITIES</b>					
<b>1. Student Consultation/Counselling</b>				No. of Students	WLU
A. As Department Head where Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training conducted (0.2/student, max.3.0)					
B. As Academic Adviser (Provide list of students as a separate sheet) (0.25/yr level)					
C. As DBGF, Dormitory Adviser, Organization Adviser					
D. As Course Professor/ Instructor (min. of 2 hrs/wk=1 WLU)					
Day	Time				

<b>2. Coordination of Classes (for subjects taught by more than two (2) faculty)</b>				
Subjects (Course No. & Descriptive Title)			No. of Faculty	WLU

Note: Only for subjects with 3 or more sections handled by 3 or more teachers

<b>3. Committee Involvement (C – Chairperson; M – Member) (Maximum WLU = 5.0)</b>		Department	College	University	WLU
Department Secretary					0.20
Research, Extension, and Production Committee		M			0.10
Programs & Social Com.		M			0.10
Curriculum Committee		M			0.10
DOPAC OJT Coordinator					0.10
<b>TOTAL</b>					<b>0.60</b>

<b>4. Other Assignment Approved by the University</b>					
a.					
b.					

Note: List only those with official appointment from the University President.

<b>VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)</b>		

SUMMARY OF WORKLOAD		WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching	18.90
	Student Advising	3.25
II. RESEARCH		
III. EXTENSION		
IV. PRODUCTION		
V. RELATIVE ACTIVITIES	1. Student Consultation/Counselling	
	2. Coordination of classes	
	3. Committee involvement (maximum = 5.0)	0.60
	4. Other Assignment Approved by the University	
VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)		
OVER-ALL TOTAL		22.75

I certify in my honor that the information provided therein are true and correct to the best of my knowledge.  
 \*Will be submitted to OVPAA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.

\*\*WLU – Workload Unit

YHENA L. BANDIBAS

Name and Signature of Faculty

Date: 8/23/2018

Recommending Approval:

ELIZABETH S. QUEVEDO

Department Head

Date: 8/23/2018

MA. THERESA P. LORETO

College Dean

Date: \_\_\_\_\_

\* N/A

Director for Academic Affairs

Date: \_\_\_\_\_

\* \_\_\_\_\_

Chancellor

Date: \_\_\_\_\_

Reviewed by:

N/A

Vice President for Research, Extension and  
Innovation

Date: \_\_\_\_\_

DILBERTO O. FERRAREN

Vice President for Planning, Resource Generation and  
Auxiliary Services

Date: \_\_\_\_\_

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: \_\_\_\_\_

\*For Component Colleges add the DAA and Chancellors under recommending approval  
 \*For signatories heading two offices, indicate the two positions below the signature  
 to be accomplished in 3 copies  
 Distribution of copies: 1-OVPAA, 1-Department and 1-Faculty