



VISAYAS
STATE UNIVERSITY



VSU
Tropical Ecology

**PERMIT TO GIVE EXAMINATION/HOLD CLASS
OUTSIDE OF REGULAR CLASS SCHEDULE**

Course Number:	Envi 110	Course Title:	Natural Resource and Environmental Management
Semester	1 st / 2 nd	Academic Year:	2023 - 2024
[/] Lecture	[] Laboratory	Regular Class Schedule:	Tuesday 7:00-8:00, 8:00-9:00, 5:00-6:00
May I request to [] hold exam [/] conduct class outside of the regular schedule to (date and time) May 11, 2024, 8:00-9:00, 9:00-10:00, 10:00-11:00 at the (venue) Virtual Class via google meet(synchronous) for the following reasons: [] Exam in departmental and students taking the exam belong to different sections. [] Regular meeting day has declared a holiday [/] other (please specify) Regular meeting day has declared a wellness day (April 30,2024)			
I hereby certify that the above schedule is agreed upon by all students concerned and not in conflict with any calendared University activity. Students who cannot take the exam/attend the Class due to justifiable reason agreed to make up at a convenient time.			
		MARY JOY B. RAYMUNDO Signature over Printed Name of Faculty	
Recommending Approval:	Noted:	Approved:	
TEOFANES A. PATINDOL	CHONA A. BRIT	RENEZITA S. COME	
Department Head	OIC,Dean of Students	College Dean	
Date: _____	Date: _____	Date: _____	
to be accomplished after the examination/class was conducted CERTIFICATION			
This is to certify that the above examination/make-up class was conducted on: [] date(s), time, and venue stated above [] Changed schedule: Date: _____ Time: _____ Venue: _____ If changed, state reason(s): _____ _____ _____			
Certified True and Correct: MARY JOY B. RAYMUNDO Name and Signature of Faculty Date: _____			
TEOFANES A. PATINDOL Name and Signature of Department Head Date: _____			

* to be accomplished in 3 copies



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