



COLLEGE OF ARTS AND SCIENCES

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CERTIFICATION FOR REPRESENTATION AND TRANSPORTATION ALLOWANCES

August 15, 2022

I hereby certify that the amount ofFifteen Thousand Pesos only
(P15,000.00) representing RATA for the month of
(state type of allowance) <u>August</u> was fully expended.
I further certify:
x 1. That said amount was incurred in the performance of my official duties;
x 2. That I did not use any government vehicle within my official station for the said month;
x 3. That all trips referred to exclude those from home to office and vice versa;
x 4. That the amount corresponding to the number of times I used government vehicle within my official station is deducted from my salary.
Submitted by:

MA. THERESA P. LORETO Dean, CAS

