



January 17, 2022

Date

Dr. EDGARDO E. TULIN

President

Visayas State University

Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you!

I would like to apply for readmission effective 2nd semester 2021 - 2022. My last attendance from this University was 1st semester 2020 -2021. I was out of school for 2nd semesters and summer(s) because of the following reason(s): had to look for part-time job to help my parents' daily needs because they don't have a job that time in manila (2020-2021), we sold some of our appliance to buy them a ticket that time. Currently, I have a part-time job at A-cube surveying (Arcuino surveying). And, my parents are already here. Also, the internet connectivity in my home (Leyte, Leyte) is not that much good, I have to go to some places to have a good connection. Currently, I am staying in Ormoc city and I can now attend online class and I have a laptop to use also.

I did not file the leave of absence because I have to find job and help my family during the first year of the pandemic. I was confused on how to help my parent, I am the one who take care my three siblings, and we've already sold out some appliances and have lend some money to my relatives. Only finding job that come to my mind that time, I was so stress on how to help them and I have synchronized my online class. And, the connectivity isn't good.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Thank you! God bless!

Respectfully yours,

CHAMBY E. GACOSTA

Name and Signature of the Student

LYDENIA E. GACOSTA

Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.

Dean of Students



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
19-1-00846	GACOSTA	CHAMBY	EJARES	BSGE-2

January 17, 2022
Date

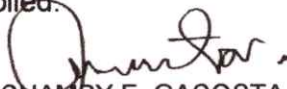
ENGR. JANNET C. BENCURE

Dean, College of Engineering and Technology
Visayas State University
Visca, Baybay, Leyte


Sir / Madam:

I would like to apply for readmission effective **2nd semester** 2021 -2022. My last attendance from this University was **1st semester** 2020 -2021. I was out of school for **two (2)** semesters and ___summer(s) because of the following reason(s): had to look for part-time job to help my parents daily needs because they don't have a job that time in manila (2020-2021), we sold some of our appliance to buy them a ticket that time. Currently, I have a part-time job at A-cube surveying (Arcuino surveying). And, my parents are already here. Also, the internet connectivity in my home (Leyte, leyte) is not that much good, I have to go to some places to have a good connection. Currently, I am staying in Ormoc city and I can now attend online class and I have a laptop to use also.

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.


CHAMBY E. GACOSTA
Signature of Student

Recommending Approval:


MANOLO B. LORETO Jr.
Dean of Students

Approved:

Dr. JANNET C. BENCURE
Department Head

Dr. JANNET C. BENCURE
College Dean

Certified no financial accountability:

Recorded:

QUEEN-EVER Y. ATUPAN
Cashier

MARWEN A. CASTAÑEDA
University Registrar

Distribution of copies:, 1 Cashier, 1 Registrar, 1 Dean, 1 Dept. Head, 1 Admissions Office