

DAILY TIME RECORD**VALENZONA, VALERIE C.**

(NAME)

For the month of

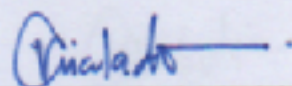
June 1 - 30, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-WED	8:11	12:03	12:48	7:15	11mins	7hrs 49mins
2-THU	8:14	12:06	12:59	5:14	4hrs 14mins	3hrs 46mins
3-FRI	8:05	12:12	Half-Day		4hrs 5mins	3hrs 55mins
4-SAT						Off
5-SUN						Off
6-MON	8:10	12:02	12:59	5:49	8hrs	
7-TUE	7:52	12:05	12:58	5:10	4hrs	4hrs
8-WED	8:00	12:06	1:00	5:09	4hrs	4hrs
9-THU	8:01	12:02	12:54	5:07	4hrs	4hrs
10-FRI	8:11	12:06	12:58	5:08	11mins	7hrs 49mins
11-SAT						Off
12-SUN						Off
13-MON	7:49	12:09	12:59	5:53	4hrs	4hrs
14-TUE	9:59	12:03	12:58	5:08	8hrs	
15-WED	8:07	12:03	1:00	5:13	8hrs	
16-THU	7:56	12:02	12:59	5:23		8hrs
17-FRI	8:08	12:10	12:58	5:36	8mins	7hrs 52mins
18-SAT						Off
19-SUN						Off
20-MON	Half-Day		12:58	5:06	8hrs	
21-TUE	On Leave					Absent
22-WED	Half-Day		12:59	5:22	8hrs	
23-THU	7:58	12:09	12:21	5:49		8hrs
24-FRI	7:30	12:10	12:58	5:08	4hrs	4hrs
25-SAT						Off
26-SUN						Off
27-MON	Half-Day		12:57	5:14	8hrs	
28-TUE	On Leave					Absent
29-WED	8:07	12:14	1:00	8:46	4hrs 7mins	3hrs 53mins
30-THU	8:00	12:03	1:00	5:14	8hrs	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


VALERIE C. VALENZONA

VERIFIED as to prescribed office hours



Department Head
Office of the Cashier