

Civil Service Form No. 45
DAILY TIME RECORD

JO JANE D. ATOK

(Name)

For the Month of November 1-30, 2021

Official hours for arrival: Regular Day 8:00 AM

and departure 5 PM Saturdays

Day	A.M.		P.M.		Uvertime	
	Arrival	Depar	Arrival	Depar	Hour	Min
1.	Holiday					
2.	8:00	12:00	1:00	5:11		
3.	7:41	12:00	1:00	5:11		
4.	7:45	12:00	1:00	5:11		
5.	7:56	12:00	1:00	5:16		
6.	Saturday					
7.	Sunday					
8.	Holiday					
9.	7:39	12:00	1:00	5:14		
10.	7:29	12:00	1:00	5:15		
11.	7:48	12:00	1:00	5:11		
12.	7:58	12:00	1:00	5:15		
13.	Saturday					
14.	Sunday					
15.	7:33	12:00	1:00	5:15		
16.	7:40	12:00	1:00	5:10		
17.	7:53	12:00	1:00	5:10		
18.	7:32	12:00	1:00	5:11		
19.	7:26	12:00	1:00	5:06		
20.	Saturday					
21.	Sunday					
22.	7:21	12:00	1:00	5:00		
23.	7:47	12:00	1:00	5:12		
24.	7:51	12:00	1:00	5:11		
25.	7:59	12:00	1:00	5:45		
26.	7:30	12:00	1:00	5:11		
27.	Saturday					
28.	Sunday					
29.	7:39	12:00	1:00	5:15		
30.	Holiday					
31.						

I certify on my honor that the above is a true correct reports of the hours of work performed, record of which was made daily at the time of arrival at and departure from office.

JO JANE D. ATOK

Verified to the prescribed office hours.

MA. THERESA P. LORETO

Director, Advanced Research and Innovation Center