



December 02, 2021

**DR. EDGARDO E. TULIN**  
President  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **DR. BEATRIZ S. BELONIAS**  
Chairman, VSU Academic Personnel Board

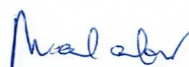
**Dear Dr. Tulin:**

The Department of Business and Management would like to request one (1) Substitute Instructor/CPA and six (6) Part-time Instructors for 2<sup>nd</sup> semester SY 2021-2022. Please see attached projected faculty workload for the 2<sup>nd</sup> semester SY 2021-2022 and 1<sup>st</sup> semester SY 2022-2023 of the department.


Hoping for your kind approval on this request.

Thank you very much for your usual support.

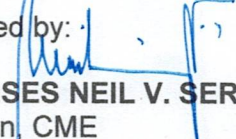
Very truly yours,

  
**ANALITA A. SALABAO**  
Member

DEPARTMENT PERSONNEL COMMITTEE

  
**ARGINA M. POMIDA**  
Member

  
**ANGELITA L. PARADERO**  
Chairman

Noted by:   
**MOISES NEIL V. SERIÑO**  
Dean, CME

Recommending Approval:

**BEATRIZ S. BELONIAS**  
VP for Academic Affairs

Approved:

**EDGARDO E. TULIN**  
President