

[illegible]

ork from

DAILY TIME RECORD

FLORES, MA. ZAIDA A.

(NAME)

For the month of

May 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U
	IN	OUT	IN	OUT	
1-SUN					
2-MON					
3-TUE					
4-WED					
5-THU					
6-FRI					
7-SAT					
8-SUN					
9-MON					
10-TUE					
11-WED	8:40	12:12	12:51	5:12	4hrs
12-THU	8:54	12:18	12:52	5:16	4hrs
13-FRI	8:03	12:21	12:44		4hrs 3mins
14-SAT					
15-SUN					
16-MON	7:57	12:14	12:52	5:00	4hrs
17-TUE	8:13	12:14	12:14	5:07	4hrs
18-WED					
19-THU	8:15	12:42	12:42	5:08	15mins
20-FRI	8:44	12:09	12:32	5:06	44mins
21-SAT					
22-SUN					
23-MON	7:48	12:41	12:41	5:04	
24-TUE	8:11	12:20	12:50	5:08	11mins
25-WED	7:45	12:20	12:55	5:06	4hrs
26-THU					
27-FRI	8:40	12:21	12:21	5:01	4hrs
28-SAT					
29-SUN					
30-MON	7:45	12:52	12:07	5:11	4hrs
31-TUE					

I CERTIFY on my honor that the above is true and correct report performed record of which was made daily at the time of arrival office.

MA. ZAIDA A. FLORES

VERIFIED as to prescribed office hours

ROBELYN T. PIAMONTE

Department Head

National Abaca Research Center

Day	AM		IN	PM		T/U	Total
	IN	OUT		IN	OUT		
1-SUN						Off	
2-MON			on sick leave			Absent	
3-TUE						Holiday	
4-WED			on sick leave			Absent	
5-THU			on sick leave			Absent	
6-FRI			on sick leave			Absent	
7-SAT						Off	
8-SUN						Off	
9-MON						Holiday	
10-TUE			on sick leave			Absent	
11-WED	8:40	12:12	12:51	5:12	4hrs	4hrs	
12-THU	8:54	12:18	12:52	5:16	4hrs	4hrs	
13-FRI	8:03	12:21	12:44		4hrs 3mins	3hrs 57mins	
14-SAT						Off	
15-SUN						Off	
16-MON	7:57	12:14	12:52	5:00	4hrs	4hrs	
17-TUE	8:13	12:14	12:14	5:07	4hrs	4hrs	
18-WED			Sick leave			Absent	
19-THU	8:15	12:42	12:42	5:08	15mins	7hrs 45mins	
20-FRI	8:44	12:09	12:32	5:06	44mins	7hrs 16mins	
21-SAT						Off	
22-SUN						Off	
23-MON	7:48	12:41	12:41	5:04		8hrs	
24-TUE	8:11	12:20	12:50	5:08	11mins	7hrs 49mins	
25-WED	7:45	12:20	12:55	5:06	4hrs	4hrs	
26-THU			Force leave			Absent	
27-FRI	8:40	12:21	12:21	5:01	4hrs	4hrs	
28-SAT						Off	
29-SUN						Off	
30-MON	7:45	12:52	12:07	5:11	4hrs	4hrs	
31-TUE			Sick leave			Absent	