



VISAYAS
STATE UNIVERSITY

**OFFICE OF THE CHIEF OF UNIVERSITY
SERVICES FOR HEALTH, EMERGENCY AND
RESCUE (USHER)**

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December 6, 2021

Engr. Mario LILIO VALENZONA
Director, Physical Plant Office
Visayas State University
Baybay City, Leyte

Dear Engr. Valenzona,

Come 2nd semester of School Year 2021-2022 (January 2022) face to face classes are already expected, thus, the need to retrofit our unit in order to meet the demands of the new normal school setting is imperative. Hence, I would like to follow up the status of our request to construct counters at the back of the Records Room, Cashier's Office and Pharmacy of the USHER as well as the construction of a concrete pavement with tent of the USHER as agreed in the October 2021 meeting of all offices under the Office of the Vice President for Administration and Finance.

Likewise, I would also like to inform your office that the Office of the President has already approved our request to prioritize the renovation of our existing comfort rooms including the construction of a morgue and safe medical records room chargeable against the remaining funds for building repair and maintenance. In this connection, I wish to request personnel from your office to come and visit us at the USHER to conduct an ocular inspection of the proposed site and eventually come up with the necessary design and estimates.

Rest assured that the USHER will harmoniously work with your office for the betterment of the University and its constituents.

Thank you very much.

Yours's In public service,


ELWIN JAY V. YU, MD, MPH
Chief of Hospital I



Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.