

**OBLIGATION REQUEST AND STATUS****VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte

No: MOOE 02-101101-2022

Date: \_\_\_\_\_

Fund: \_\_\_\_\_

Payee	<b>Michael Managbanag</b>
Office	<b>Motor Pool/PPO</b>
Address	

Responsibility Center	Particulars	MFO/PAP	UACS Code/Expenditures	Amount
	Payment of Per Diem...		5020101000	450.00
	<b>TOTAL</b>			<b>450.00</b>

A Certified Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above

Signature

Printed Name

**EDUARDO O. MANGAOANG**

Position

Director, RCCRDC

Date

Signature

Printed Name

**ALICIA M. FLORES**

Position

Head, Budget Office

Budget Unit/Authorized Representative

Date

**STATUS OF OBLIGATION**

Reference			Amount			
Date	Particulars	ORS/JEV/RC/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	Obligation	MOOE 02-101101-2022	450.00		450.00	
		<b>TOTALS</b>				

<b>TOTAL</b>						<b>450.00</b>

I CERTIFY that (1) I have received the foregoing itinerary (2) the travel is necessary to the service, the period cover is reasonable and (3) the expenses claimed are proper.

**MARLON G. BURLAS**

Supervisor

Prepared by: (Official, Employee)

**MICHAEL MANAGBANAG**

Approved by: (Head of Agency)

**EDGARDO E. TULIN**

President