



VISAYAS
STATE UNIVERSITY



DEPARTMENT OF
AGRONOMY

May 08, 2023

Dr. Beatriz S. Belonias, Ph.D.
Vice President for Academic Affairs
VSU, Baybay City, Leyte

Dear **Dr. Belonias**:

This letter requests the purchase of a new laboratory oven for our Seed Technology lab, which approximately costs PhP315, 000.00 – PhP400,000.00. Presently, our Seed Tech lab has only one oven for instruction purposes. We do not have an oven for students' research in Seed Technology. The thesis of students usually requires different temperature settings for month or more, often in conflict with the calibration set.

Moreover, our oven is overused, damaged and outdated. We need to restock and update it as soon as we can. Also, with a new offering (Ph.D. in Agronomy) next school year, we anticipate more students to use this laboratory facility.

I would appreciate your approval of this request. Thank you.

Respectfully yours,

RUTH O. ESCASINAS
Head, DA

Recommending Approval:

VICTOR B. ASIO, Ph.D.
Dean, CAFS

Approved:

BEATRIZ S. BELONIAS, Ph.D.
Vice President for Academic Affairs

DEPARTMENT OF AGRONOMY

Visayas State University, Visca Baybay City, Leyte
Email: agronomy@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1013



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