



January 10, 2023

**NICK FREDDY R. BELLO**

OIC-Head, Office of the Head of Accounting

Visayas State University

Baybay City, Leyte

Thru: **ELIZABETH D. PASA**

JO, In-charge

Office of the Head of Accounting

Dear **Sir/Madam**:

We respectfully submit herewith the following "Income Payee's Sworn Declaration of Gross Receipts/Sales" for the current year of 2023 Job Order workers / Part-time Instructors of our Department of Meteorology.

No.	TAX IDENTIFICATION NUMBER	NAME (LN, FN, MN)	REMARKS
			(Indicate file attached if 1901/1902/1904/1905/COR)
1	306-183-806-000	LESIDAN, EMMANUEL P.	1 copy of BIR Form 1901 1 original copy and 5 copies of Annex B-2

Please acknowledge receipt hereof.

Very truly yours,

**CHARLIE S. ANDAN**

*Head, Department of Meteorology*