



February 2, 2022

Dr. Shalom Grace Sugano

Principal, VSU Integrated High School
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Sugano:

The Department of Liberal Arts and Behavioral Sciences would like to extend its deep gratitude for allowing Prof. Salvador Catre to handle subjects in the previous semesters.

Moreover, we would like to request again his expertise to teach four (4) sections of Foreign Language 2 (Flng 12) this second semester, SY 2021-2022.

Thank you very much for your continued support and hoping for your approval to this request.

Very truly yours,

JETT C. QUEBEC, Ph.D.

Head, DLABS

Noted:

MA. THERESA P. LORETO

College Dean

Conforme:

SALVADOR CATRE

Asst. Professor I

Approved:

SHALOM GRACE SUGANOB, Ph.D.

Principal, VSUIHS