



January 4, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear Dr. Tulin:

This is to recommend the appointment of **IAN DAVE B. CUSTODIO** as Component Leader of the project entitled: **"MAGPANGUAPA 2.0: Digitizing Community Monitoring in the Barangays for Data-Driven Governance and Development (Project Digimon)** effective January 1, 2023 to December 31, 2023 chargeable to VSU GAA 2023.

As component leader for the project, Mr. Custodio is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Plan project activities for the year;
2. Implement project activities as planned; and
3. Prepare activity reports of the project.
4. Publish articles from project results.

Very truly yours,


LILIAN B. NUÑEZ
Director

Conforme:

IAN DAVE B. CUSTODIO
Instructor I

Endorsed by:

MOISES NEIL V. SERIÑO
College Dean, CME

Certified funds available:

ALICIA M. FLORES
Head, Budget Office

ANTONIO P. ABAMO
Director for Extension



January 6, 2023

Mr. Ian Dave B. Custodio
Component Leader, Project DigiMon
VISERDAC
Visca, Baybay City, Leyte

Dear **Mr. Custodio**:

As favorably endorsed and recommended by the Vice President for Research and Extension you are hereby appointed as Component Leader of the extension project entitled **MAGPANGUAPA 2.0: Digitizing Community Monitoring in the Barangays for Data-Driven Governance and Development (Project DigiMon)** without honorarium under the GAA 2023 effective, January 3, 2023 to December 31, 2023.

As a component leader, you are expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Plan project activities for the year.
2. Implement project activities as planned .
3. Prepare reports for project activities
4. Publish articles from project results

EDGARDO E. TULIN
President

cc: *VP, Research and Extension*
Dean, College
Head, Department
PRPEO