ViSCA Form No. 1 (Travel Request) Rev. Feb. 1984



VISAYAS STATE UNIVERSITY

Visca, Baybay, Leyte

Date: Dec. 23, 2021

I DO

VISAYAS STATE UNIVERSITY
Visca, Baybay, Leyte

Date: Dec. 23, 2021

	. *	1			A
Name	: Peter Ben Laurice H. Urdaneta	Wet et	Name	: Peter Ben Laurice H. Urdaneta	Me L
Designation	: Admin. Aide III	Signature	Designation	: Admin. Aide III	Signature
Destination	: Ormoc City	_	Destination	: Ormoc City	
Date of Travel	: December 24, 2021	_	Date of Travel	: December 24, 2021	
Purpose	: To pick-up Pag-ibig remittance and to	deliver	Purpose	: To pick-up Pag-ibig remittance and	d to deliver
	checks to diff. Ormoc Suppliers			checks to diff. Ormoc Suppliers	
Estimated Exp	enses		Estimated Exp	enses	,
Source of Fun	and the same of th	- 2	Source of Fund		
Transportation			Transportation	n:	
	() College Vehicle			/ A College Veltrale	
	() Public Conveyance			() College Vehicle	
	MQ C			() Public Conveyance	
	t out the way a tube			, Al c	
	QUEEN-EVER Y. ATUPAI	ч		1	
	Sup. Admin Officer			QUEEN-EVER Y. ATU	
				Sup. Admin Officer	
		•			
RECOMMENDING APPROVAL:			RECOMMENDING APPROVAL:		
	Deat Head/Chairman				
	Dept. Head/Chairman			Dept. Head/Chairm	20
	In-charge of funds (If other than the	36		In-charge of funds (If other than	
	Dept/Office Head)	ie		Dept/Office Head)	ruie
	Берг/Опісе пеац)			реруопісе пеац)	
	Dir. Of Instruction/Res. & Ex	<u></u>			
				Dir. Of Instruction/Res.	& Ext.
	APPROVED:				
				APPROVED:	
	Edgardo E. Tu	lin			

President

Edgardo Tulin

c o Records Division

Accounting Office

Requisitioner

c o Records Division

Accounting Office

Requisitioner