



ACCOMPLISHMENT REPORT
April 1-30, 2022

1. Conducted monthly staff meeting and addressed concerns (April 18, 2022)
2. Conducted faculty meeting to discuss the plan to conduct a Local Candidates Forum (April 5, 2022)
3. Attended the CME ExeCom meeting (April 25, 2022)
4. Spearheaded the preparation for the Local Candidates Forum to be held on May 5, 2022 (April 18-29, 2022)
5. Prepared for the visit of Global Medic, an INGO that provided assistance to typhoon-struck barangays (April 19 & 24, 2022)
6. Spearheaded the cleaning of the office after Typhoon Agaton (April 18, 2022)
7. Discussed and addressed personnel and building upkeep concerns
8. Disseminated and discussed OP and OVPAAs memorandum circulars with staff

Submitted by:

LILIAN B. NUÑEZ
Director, ISRDS

Recommending Approval:

MOISES NEIL V. SERINO
Dean, CME

Approved:

BEATRIZ S. BELONIAS
VP for Academic Affairs