



READMISSION FORM

Student No.	Last Name	First Name	Middle Name	Course & Year
13-1-01932	PASAYLO	KENETH	DUAY	BSA 4

1/31/2022
Date

Dr. Victor B. Asio
Dean, College of Agriculture and Food Sciences
Visayas State University
Visca, Baybay, Leyte

Sir / Madam:

I would like to apply for readmission effective 2nd semester School Yr. 2021-2022. My last attendance from this University was 2nd sem. School Yr. 2019-2021. I was out of school for 1 semesters because of the following reason(s):

- 1 Covid 19 pandemic that I return home
- 2 lack of financial support

If admitted I promise and pledge to abide by and comply with all the rules and regulations laid down by competent authority in the University and in the College to which I am enrolled.

Recommending Approval:


MANOLO B. LORETO
Dean of Students

Approved:

ROSARIO A. SALAS
Department Head

VICTOR B. ASIO
College Dean

Certified no financial accountability:

QUEEN-EVER Y. ATUPAN
Cashier

Recorded:

MARWEN A. CASTAÑEDA
University Registrar



2/3/2022
Date

Dr. EDGARDO E. TULIN
President
Visayas State University
Visca Baybay City, Leyte

Through: **MANOLO B. LORETO, Jr.**
Dean of Students

Dear Dr. Tulin:

Good day to you!

The reason why I was not able to file a leave of absence on 1st sem School Yr. 2020-2021 is because of Covid 19 pandemic that I return home and lack of financial support due to lockdowns.

Now I wish to apply for readmission this 2nd sem. Of School Yr. 2021-2022 so that I can finish my thesis and hopefully graduate this second semester.

Respectfully yours,

KENETH D. PASAYLO
Name and Signature of the Student

ELIZABETH PASAYLO
Name and Signature of Parent/Guardian

Approved for the President:

MANOLO B. LORETO, Jr.
Dean of Students