



VISAYAS
STATE UNIVERSITY

VISCA, BAYBAY CITY,
LEYTE 6521-A, PHIL

Daily Time Record

KEN N. FLORENTINO

N A M E

For JUNE 1-30, 2023

DAYS	REGULAR TIME				OVERTIME				SIG.
	A.M.		P.M.		REGULAR		SUN/HOL.		
	IN	OUT	IN	OUT	HRS	MIN	HRS	MIN	
1									
2									
3									
4									
5	8:00	12:00							
6	8:00	12:00							
7			1:00	5:00					
8	8:00	12:00							
9			1:00	5:00					
10									
11									
12									
13	8:00	12:00	1:00	5:00					
14	8:00	12:00							
15			1:00	5:00					
16	8:00	12:00							
17									
18									
19	8:00	12:00							
20	8:00	12:00							
21			1:00	5:00					
22			1:00	5:00					
23			1:00	5:00					
24									
25									
26	8:00	12:00							
27	8:00	12:00							
28									
29	8:00	12:00	1:00	5:00					
30			1:00	5:00					
31									

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily of the time of arrival at and departure from office.

ELIZA D. ESPINOSA
IN-CHARGE



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9			1:00	5:00					
10									
11									
12									
13	8:00	12:00	1:00	5:00					
14	8:00	12:00							
15			1:00	5:00					
16	8:00	12:00							
17									
18									
19	8:00	12:00							
20	8:00	12:00							
21			1:00	5:00					
22			1:00	5:00					
23			1:00	5:00					
24									
25									
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