



CERTIFICATION FOR REPRESENTATION AND TRANSPORTATION ALLOWANCES (MARCH 2024)

March 15, 2024

I hereby certify that the amount of <u>Seventeen Thousand Pesos only</u> (P17,000.00
representing RATA for the month of February 2024 was fully expended (state type of allowance)
I further certify:
x 1. That said amount was incurred in the performance of my official duties;
x 2. That I did not use any government vehicle within my official station for the said month;
x 3. That all trips referred to exclude those from home to office and vice versa;
\underline{x} 4. That the amount corresponding to the number of times I used government vehicle within my official station is deducted from my salary.
Submitted by:

COLLEGE OF ARTS AND SCIENCES

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MA. THERESA P. LORETO Dean, CAS

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