



**CERTIFICATION FOR REPRESENTATION
AND TRANSPORTATION ALLOWANCES**
(MARCH 2024)

March 15, 2024

I hereby certify that the amount of Seventeen Thousand Pesos only (**P17,000.00**)
representing RATA for the month of February 2024 was fully expended.
(state type of allowance)

I further certify:

- ☒ 1. That said amount was incurred in the performance of my official duties;
- ☒ 2. That I did not use any government vehicle within my official station for the said month;
- ☒ 3. That all trips referred to exclude those from home to office and vice versa;
- ☒ 4. That the amount corresponding to the number of times I used government vehicle within my official station is deducted from my salary.

Submitted by:

MA. THERESA P. LORETO
Dean, CAS