



### APPLICATION FOR GRADUATE ASSISTANTSHIP

**To the Applicant:** This application shall not be acted upon unless the following requirements are received by the Office of Graduate School:

1. Photocopy of the Letter of Admission as a regular student in the Graduate School.
2. Official Transcript of Records, from college previously attended, if the applicant will be on her/his first term of graduate study.
3. A copy of grades of courses during the previous term(s) duly certified by the University Registrar, if the applicant is a continuing graduate student.
4. Certificate of Employment, whenever applicable.
5. Curriculum Vitae (to include the following: (a) list of relevant experiences; [for teaching: school, subject(s) taught, inclusive dates, for research: title of study, nature of involvement, inclusive dates]; (b) honors/awards; (c) list of publications; (d) graduate units related to job; and (e) services and resource person.

#### a. Personal Background:

Name: GRETCHEN MIE M. PRADO Age: 38 Sex: FEMALE

Civil Status: MARRIED

Degree Sought: MASTER OF SCIENCE Major Field: AGRONOMY

Mailing Address: VSU, VISCA BAYBAY CITY, LEYTE

Agency/Office: DEPARTMENT OF AGRONOMY

Present Position/Occupation: LABORATORY TECHNICIAN

Seeking Graduate Assistantship for: (Please check)

Type: ☒ Teaching  
☐ Research

School Year 2024-2025

☐ First Semester  
☒ Second Semester  
☐ Summer

#### b. Educational Background:

Degree	Institution	Major Field	Year Obtained	Grade Point
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