

INSTITUTE OF TROPICAL ECOLOGY AND ENVIRONMENTAL MANAGEMENT

Visca, Baybay City, Leyte, 6521-A, Philippines Telephone: +63 53 563-7497 / 565-0600 (local 1052) Email: iteem@vsu.edu.ph | Website: www.vsu.edu.ph

ACCOMPLISHMENT REPORT

[April 1 - 30, 2022]

- Virtual and face-to-face attendance to the following meeting:
 - a) Orientation on the Institutional Accreditation Process and Schedule of Internal Evaluation of Documents (April 5);
 - b) CFES Regular Meeting, via Zoom (April 07);
 - Data Privacy Act of 2012 Awareness Seminar (April 07);
 - d) Extension Evaluation for UGMAD AWARD (April 20-21);
 - e) 98th VSU Founding Anniversary Convocation via Zoom (April 27);
 - f) BSES Student Thesis Outline Defense (April 27);
 - g) ITEEM monthly meeting, re: Anniversary Month, AACCUP Accreditation, 2021 Annual Report, and other concerns (April 28);
- Evaluated Virtual Classrooms for BSES (8 courses) and MSTREC (4 courses) for AY 2021-2022 second semester (April 3-4);
- 3. Supervised the Alay Linis, due to Typhoon Agaton (April 18);
- 4. Signed and submitted payrolls (15), DTR (9), Vouchers (16), and travel orders (15);
- 5. Signed application for leave (9), deferred grades (1), OIC (2), and Job requests (2);
- Requested for an emergency purchase of a desktop computer (CPU only), and a desktop printer, for the Publication Unit of the Institute, in exchange for the unserviceable old units.

Submitted By:

ELIZA D. ESPINOSA Director

Recommending Approval:

DENNIS P. PEQUE Dean, CFES

Approved:

BEATRIZ S. BELONIAS VP for Academic Affairs



Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.