

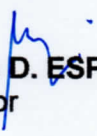


ACCOMPLISHMENT REPORT

[April 1 – 30, 2022]

1. Virtual and face-to-face attendance to the following meeting:
 - a) Orientation on the Institutional Accreditation Process and Schedule of Internal Evaluation of Documents (April 5);
 - b) CFES Regular Meeting, via Zoom (April 07);
 - c) Data Privacy Act of 2012 Awareness Seminar (April 07);
 - d) Extension Evaluation for UGMAD AWARD (April 20-21);
 - e) 98th VSU Founding Anniversary Convocation via Zoom (April 27);
 - f) BSES Student Thesis Outline Defense (April 27);
 - g) ITEEM monthly meeting, re: Anniversary Month, AACUP Accreditation, 2021 Annual Report, and other concerns (April 28);
2. Evaluated Virtual Classrooms for BSES (8 courses) and MSTREC (4 courses) for AY 2021-2022 second semester (April 3-4);
3. Supervised the Alay Linis, due to Typhoon Agaton (April 18);
4. Signed and submitted payrolls (15), DTR (9), Vouchers (16), and travel orders (15);
5. Signed application for leave (9), deferred grades (1), OIC (2), and Job requests (2);
6. Requested for an emergency purchase of a desktop computer (CPU only), and a desktop printer, for the Publication Unit of the Institute, in exchange for the unserviceable old units.

Submitted By:


ELIZA D. ESPINOSA
Director

Recommending Approval:

DENNIS P. PEQUE
Dean, CFES

Approved:

BEATRIZ S. BELONIAS
VP for Academic Affairs