



## APPLICATION FOR LEAVE OF ABSENCE

Student No.	Last Name	First Name	Middle Name	Course & Year
20-01-00252	PANTOLLANO	CAMILLE	HOYUMPA	BPED - 2

03-02-2022  
Date

Dr. Baynon S. Borredo

Dean, College of EDUCATION

Visayas State University

Visca, Baybay City, Leyte

Sir / Madam:

I would like to apply for leave of absence effective March 2, 2022 until the end of this second semester for the following reason(s) financial problems, slow internet connection and lack of gadgets that can be used in online class.

Camille  
Signature of Student

For currently enrolled students only:

For a leave of absence to be availed of during the 2<sup>nd</sup> half of the semester, professors concerned are required to indicate the class standing of the student whether "Passing" or "Failing" at the time of application for leave.

Subject	Class Standing	Inst./Prof. Signature	Subject	Class Standing	Inst./Prof. Signature

Recommending Approval:

CHARN B. LIMBO

Department Head

Date: 03-03-22

Approved:

Qu.

College Dean

Date: \_\_\_\_\_

Noted:

Dean of Students

Distribution: 1 Registrar, 1 Dean of Students, 1 College Dean, 1 Parents/Guardian, 1 Student

Vision:  
Mission:

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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