

## OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, **PLACEMENT AND PERSONNEL RECORDS**

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESPERIDION, Hadassah A.

For the Month of: January

Department: DAEEx

Year: 2022

Day	AM						PM						Daily
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1													
2													
3													
4	8:20	12:00					1:00	5:00	-				
5	8:25	12:00					1:00	5:00					
6	7:00	12:00					1:00	5:00					
7	7:30	12:00					1:00	5:00					
8													
9										1			
10	8:15	12:00					1:00	5:00					
11	8:00	12:00				***************************************	1:00	5:00					
12	7:00	12:00		***************************************	**************************************		1:00	5:00					
13	7:50	12:00					1:00	5:00					
14						***************************************							
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16					#	***************************************					1		
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29								\$					
30													
31													
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GRAND TOTAL

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

KAREN LUZ P. YAP, Ph. D.

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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