

**DAILY TIME RECORD**  
**DAYONDON, RHEA ANGELIE F.**  
 (NAME)

For the month of  
**August 1 - 31, 2024**  
 Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU	8:09	12:04	12:15	5:06	9mins	7hrs 51mins
2-FRI	7:42	12:03	12:08	5:16		8hrs
3-SAT					Off	
4-SUN					Off	
5-MON	8:14	12:06	12:11	5:06	14mins	7hrs 46mins
6-TUE	8:00	12:07	12:23	5:27		8hrs
7-WED					VL	
8-THU					VL	
9-FRI					VL	
10-SAT					Off	
11-SUN					Off	
12-MON					SL	
13-TUE					SL	
14-WED	8:05	12:05	12:08	5:05	5mins	7hrs 55mins
15-THU	8:04	12:02			4mins	3hrs 56mins (SPL half day)
16-FRI					SL	
17-SAT					Off	
18-SUN					Off	
19-MON	7:56	12:03	12:05	5:06		8hrs
20-TUE	7:56	12:19	12:23	5:09		8hrs
21-WED	8:05	12:01	12:04	5:05	5mins	7hrs 55mins
22-THU	8:10	12:16	12:21	5:07	10mins	7hrs 50mins
23-FRI					Holiday	
24-SAT					Off	
25-SUN					Off	
26-MON					Holiday	
27-TUE	7:54	12:49	12:52	5:05		8hrs
28-WED	7:52	12:01	12:05	5:23		8hrs
29-THU	7:57	12:01	12:04	5:03		8hrs
30-FRI	8:21	12:00	12:06	5:08	21mins	7hrs 39mins
31-SAT					Off	

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

  
**RHEA ANGELIE F. DAYONDON**

VERIFIED as to prescribed office hours

  
**LILIAN B. NUÑEZ**  
 Department Head  
 Institute for Strategic Research & Development Studies

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 (NAME)

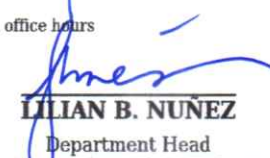
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