

DAILY TIME RECORD  
TORRION, CHARLINDO S.

(NAME)

For the month of  
August 1 - 31, 2022  
Official hours for arrival and departure  
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	7:57	12:00	12:13	5:00		8hrs
2-TUE	7:59	12:02	12:44	5:12		8hrs
3-WED	8:28	12:04	12:19	5:00		8hrs
4-THU	8:16	12:20	12:43	6:51		8hrs
5-FRI						SPL
6-SAT						Off
7-SUN						Off
8-MON	8:01	12:00	12:14	5:53		8hrs
9-TUE	8:51	12:07	1:04	5:06	42mins	7hrs 18mins
10-WED						OB
11-THU						OB
12-FRI						OB
13-SAT						Off
14-SUN						Off
15-MON	8:39	12:01	12:06	5:04		8hrs
16-TUE	8:52	12:41	12:53	5:07		8hrs
17-WED	9:00	12:01	1:11	5:00	1hr 10mins	6hrs 50mins
18-THU	9:32	12:00	12:15	5:01	46mins	7hrs 14mins
19-FRI	7:59	12:02	12:17	5:04		8hrs
20-SAT						Off
21-SUN						Off
22-MON	8:10	12:01	12:55	5:00	4mins	7hrs 56mins
23-TUE	8:20	12:02	1:07	5:56		8hrs
24-WED	8:42	12:06	12:51	5:05	22mins	7hrs 38mins
25-THU	8:18	12:02	1:16	5:05	27mins	7hrs 33mins
26-FRI						SL
27-SAT						Off
28-SUN						Off
29-MON						Holiday
30-TUE	8:21	12:33	12:58	5:00		8hrs
31-WED	8:11	12:18	12:20	5:48		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

CHARLINDO S. TORRION

VERIFIED as to prescribed office hours

CHARLIE S. ANDAN

Department Head  
Department of Meteorology

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