

DAILY TIME RECORD **RATILLA, TEODOMERO C.** (NAME)

For the month of
December 1 - 31, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU						FL
2-FRI	8:02	12:11	12:23	6:08	2mins	7hrs 58mins
3-SAT						Off
4-SUN						Off
5-MON						SL
6-TUE	7:44	12:07	12:22	5:45		8hrs
7-WED	7:57	12:44	12:48	5:35		8hrs
8-THU						Holiday
9-FRI	7:38	12:26	12:28	5:53		8hrs
10-SAT						Off
11-SUN						Off
12-MON	7:55	12:09	12:37	5:33		8hrs
13-TUE	7:58	12:32	12:33	6:29		8hrs
14-WED	7:57	12:04	12:19	8:08		8hrs
15-THU	7:55	12:28	12:37	5:58		8hrs
16-FRI	7:58	12:25	12:26	5:15		8hrs
17-SAT						Off
18-SUN						Off
19-MON	7:54	12:35	12:50	5:59		8hrs
20-TUE	7:51	12:17	12:20	5:02		8hrs
21-WED	8:01	12:31	12:32	5:03	1min	7hrs 59mins
22-THU						FL
23-FRI						FL
24-SAT						Off
25-SUN						Off
26-MON						Holiday
27-TUE	7:08	12:13	12:15	5:19		8hrs
28-WED	7:54	12:03	12:18	6:34		8hrs
29-THU	7:58	12:18	12:20	5:00		8hrs
30-FRI						Holiday
31-SAT						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


TEODOMERO C. RATILLA

VERIFIED as to prescribed office hours


RUTH O. ESCASINAS

Department Head
Department of Agronomy