



11 August 2022

**Engr. Martin Jan E. Mercurio**

Head, Department of Geodetic Engineering  
Visayas State University  
Baybay City, Leyte

Dear **Engr. Mercurio**,

Greeting of Peace and Prosperity!

The Ecological Farm and Resource Management Institute (Eco-FARMI) accepted six BSABE-3 student practitioners from the Department of Agricultural and Biosystems Engineering (DABE) who will undergo Industry Immersion. In order to apply the knowledge they gained from their previous classes, we require the students to map out/lay out the farm as their final output.

In connection, we would like to humbly request/borrow surveying instruments, specifically, two (2) sets of stadia rod, automatic level, tripod, and steel tape. This equipment will be used from August 12-13, 2022 within the vicinity of VSU specifically at the Eco-FARM to obtain the necessary data/information.

We assure to take care of the equipment diligently. Thank you very much!

Respectfully yours,

**JEROME O. ARRIBADO**  
Extension Coordinator  
Student Immersion-in-Charge  
Eco-FARMI

Noted:

**DHENBER C. LUSANTA**  
OIC Director, Eco-FARMI

Approved:

**ENGR. MARTIN JAN E. MERCURIO**  
Head, Department of Geodetic Engineering