

REQUISITION AND ISSUE SLIP

VISAYAS STATE UNIVERSITY

Agency

Division		Responsibility Center		RIS No. _____		Date: Sept. 10, 2024	
Office: NSTP		Code: General Fund					
Requisition				Issuance			
Qty	Unit	Description	Qty	Unit Price	Total Value	Balance	
1	liter	Oil 2T, Advance Shell		220.00	220.00		
		X-X-X-X-X-X-X-X					
		TOTAL			220.00		
		Charge to NSTP Funds;					
Purpose: Lubricant needed for the chain saw for pruning the Narra tree beside the NSTP Office.							
Requested by		Approved by		Issued by		Received by	
Signature							
Name		DARIO P. LINA		PROSE IVY G. YEPES			
Designation		NSTP Director		President			
Date							