

PURCHASE ORDER

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

PR No.: GF-2024-10-02891

Supplier :		BRIANA'S LUTONG BAHAY		P.O. No: PO-GF-MOOE-2025-08-0515	
Address :		14 A. Bonifacio St., Baybay City, Leyte		Date: 8-Aug-25	
Tel./Cel. No.:		Globe: 0977-139-3254		Mode of Procurement: NP-SVP	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: Breakout Room				Delivery Term: FOB - VSU Main Campus	
Delivery Period: As per needed by the End-User				Payment Term: As per cost of food delivered	
Date of Delivery: August 14, 2025 c/o Shirley Contact No.: 0965-924-2148					
Item No	QTY	Unit	Description	Unit Cost	Amount
1	60	pack	Snacks (Morning) Time of Delivery- 9:00 AM	50.00	3,000.00
			Inclusions:		
			At least 1 serving of food for Snacks		
			At least 1 serving of Drinks		
			*Packaging must be made of biodegradable materials		
2	60	person	Food for Lunch (Buffet-Style) Time of Set-Up- 10:00 AM	195.00	11,700.00
			Inclusions:		
			At least 1 serving of Rice		
			At least a combination of 2 main dishes of Pork/Beef/Chicken/Fish or any Sea Food		
			At least 1 serving of Vegetable		
			At least 1 serving of Fruit or Dessert		
			At least 1 serving of Drink		
3	60	pack	Snacks (Afternoon) Time of Delivery- 2:00 PM	50.00	3,000.00
			Inclusions:		
			At least 1 serving of food for Snacks		
			At least 1 serving of Drinks		
			*Packaging must be made of biodegradable materials		
			Purpose: Training-Workshop on the production of IEC Materials.		

			Intended: Extension Office (EO)		
				TOTAL:	17,700.00
Total Amount in Words: SEVENTEEN THOUSAND SEVEN HUNDRED PESOS ONLY					
<i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i>					
Conforme:			Very truly yours,		
			PROSE IVY G. YEPES		
_____ Supplier's signature Over Printed Name			_____ President		
_____ Date					
Fund Cluster: _____			ORS/BURS No. : _____		
Funds Available: _____			Date of ORS/BURS: _____		
_____ NICK FREDDY R. BELLO Head, Accounting Division			Amount: _____		