



24 December 2021

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Tulin**:

This is to recommend the appointment of the following faculty members of the Department of Tourism and Hospitality Management (DTHM) as implementers of the project entitled "Alternative Learning System-Education Skills Training Tolosa ALS_EST Project" effective September 2021 to May 2022:

1. Ms. Venice B. Ibañez
2. Ms April Gayle V. Calunangan
3. Ms. Hannah Mae E. Quimbo
4. Mr. Randy G. Omega

With VSU as the local resource organization of the Inopacan LGU, the project implementing team will perform the following functions as stipulated in the Memorandum of Agreement between VSU and the Local Government Unit of Tolosa, Leyte:

1. Serve as the learning instructors (LIs) to conducts face to face and virtual sessions and hands-on training to adult-learners for the tourism skills training part of the ALS-EST.
2. Develop learning modules for Tourism classes.
3. Conduct assessments to gauge the progress of the knowledge and skills of the learners.
4. Certify to the completion and other course requirements of the learners in relation to the tourism skills component of the ALS-EST project.

Thank you very much.

Very truly yours,

MOISES NEIL V. SERIÑO
Dean, College of Management and Economics