

November 6, 2023

Dr. Dennis P. Peque

Dean, College of Forestry and Environmental Science (CFES)
Visayas State University
Visca, Baybay City, Leyte

Dear *Dr. Peque*,

First, I am very much grateful for your support in recommending/endorsing my (emergency) Sabbatical Leave (SL) application for a year which garnered the approval of the committees, and the Board of Regents (BOR). On its October 27, 2023 meeting, the BOR approved my application effective November 3, 2023, until October 31, 2024 (*an excerpt from the Minutes of the BOR Meeting is attached*).

Secondly, I am writing to inform you that with regard to my academic duties, co-faculties in the Institute and an affiliate from the Department of Biological Science (DBS) confirmed to handle specific subjects and academic advisees assigned to me. Below, is the list of the subjects I handled, with the names of the faculty who assumed.

Subjects Handled

SUBJECT		ASSUMED BY
1ST SEMESTER		
TREC 205/BIOL 205	Biological Diversity of Tropical Ecosystems	SA Cesar (DBS)
TREC 209	Natural Resource Management and Conservation	MM Bande
ENVI 115n	Aquatic Resource Management	AB Orias
2ND SEMESTER		
TREC 205/BIOL 205	Biological Diversity of Tropical Ecosystems	SA Cesar (DBS)
TREC 208	Ecosystems Analysis	TA Patindol
ENVI 124	Environmental Impact Assessment	TA Patindol

Ms. Kleer Jeann G. Longatang took on my responsibilities with my academic advisees. Further, the undergraduate thesis advisees have taken their responsibilities of looking for their appropriate thesis advisers.

Thank you very much, again, Sir.

Respectfully yours,

ELIZA D. ESPINOSA

Associate Professor

Conformé:

ANGELITA B. ORIAS
Instructor, ITEEM

KLEER JEANN G. LONGATANG
Instructor, ITEEM

SENONA A. CESAR
Associate Professor, DBS

MARLITO M. BANDE
Associate Professor, ITEEM

TEOFANES A. PATINDOL
Professor, CFES

Recommending Approval:

TEOFANES A. PATINDOL
Director, ITEEM

Approved:

DENNIS P. PEQUE
Dean, CFES

c.c. Registrar's Office
OVPAA
CFES
ITEEM