



July 17, 2023

Dr. Anabella B. Tulin
Dean
Graduate School
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

Warm greetings!

The Department of Agronomy is requesting your good office to hire two (2) Graduate Teaching Assistant (GTA) effective this first semester SY 2023 – 2024. This is because numerous basic subjects are being offered this upcoming first semester. Besides, this is an avenue to train young graduates in teaching the basic courses that are practically offered this first semester.


Hiring another GTA will lighten the academic loads for the senior faculty, who are handling special loads relative to research, extension, and production undertakings. Moreover, one of our faculty, Ms. Loreme S. Cagande will eventually be on study leave for her Ph.D. degree starting this first semester of SY 2023 – 2024.


If given the utmost chance of providing us with two GTA slots, we will conduct a thorough selection process based on a prescribed selection standard protocol of the University.

Thank you very much for your continued support.


Respectfully yours,

The DA Academic Personnel Committee:


BERTA C. RATILLA
Member, APC


NELLO D. GORNE
Member, APC

LUZ G. ASIO
Member, APC


DIONESIO M. BAÑOC
Head, DA and Chair, APC

Recommending Approval:

VICTOR B. ASIO
Dean, CAFS

BEATRIZ S. BELONIAS
VP for Academic Affairs and
Chair, APB

Approved:

EDGARDO E. TULIN
President