



January 03, 2023

Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Thru: Dr. Maria Juliet C. Ceniza
VP for REI

Dear Dr. Tulin:

This is to recommend the appointment of **MS. GRACIELLE GAMOTIN** as Project Staff of the ACIAR-Funded R&D Project entitled: **"Agritourism Farms as Conduit of the Adoption of Good Agricultural Practices (GAP) in Eastern Visayas, Philippines"** effective **January 01, 2023 – July 31, 2023**, without honorarium.

As Project Staff, she is expected to perform the following responsibilities with appropriate workload unit equivalent:

1. Acts as *field agribusiness and market development specialist* in all the research and development activities of the project.
2. Works with the project leader in leading and supervising the policy development and case studies relevant to the Project.
3. Coordinates with other project team members in ensuring smooth implementation of all project activities.
4. Submits terminal report and other deliverables as required in the work plan of the project.

Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension, and Innovation.

Very truly yours,

DHENBER C. LUSANTA
Project Leader

Conforme:

GRACIELLE GAMOTIN
Project Staff

Certified funds available:

PACIENCIA P. MILAN
Executive Director, VIFARD



Noted:

ROSA OPHELIA D. VELARDE
Director for Research

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension and Innovation

cc: *OVPREI-VP*
[OVPREI-RPO/ Extension/ Innovation]
Head, Budget Office
Dean, College
Head, Department
Researcher
RSPPRO



Management
System
ISO 9001:2015
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Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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No. *23-004*



January 03, 2023

Ms. Gracielle Dawn L. Gamotin

Project Staff

Department of Business and Management

Visayas State University

Visca, Baybay City, Leyte

Dear **Ms. Gamotin**:

By the authority vested in me as University President, you are hereby appointed as **Project Staff** of the ACIAR-Funded R&D Project entitled: **"Agritourism Farms as Conduit of the Adoption of Good Agricultural Practices (GAP) in Eastern Visayas, Philippines"** effective **January 01, 2023 – July 31, 2023** with equivalent workload units renewable every year until completion of the project.

As Project Staff, you are expected to submit to OVPREI through the Center/Institute Director or College Dean the following report:

1. Acts as *field agribusiness and market development specialist* in all the research and development activities of the project.
2. Works with the project leader in leading and supervising the policy development and case studies relevant to the Project.
3. Coordinates with other project team members in ensuring smooth implementation of all project activities.
4. Submits terminal report and other deliverables as required in the work plan of the project.

Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension and Innovation.

EDGARDO E. TULIN

President

cc: OVPREI – VP; OVPREI – RPO; Director, Center; Dean, College; RSPPRO; Budget Office; Finance Management Office (FMO); Accounting Office; File – OP