

DAILY TIME RECORD

LINA SUZETTE B.

(NAME)

For the month of

March 1 - 31, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	8:10	12:00	1:10	5:00		
2-WED	8:10	12:01	1:04	5:55		
3-THU	8:12	12:00	1:03	6:10		
4-FRI	7:11	12:10	1:10	5:01		
5-SAT						Off
6-SUN						Off
7-MON	8:13	12:15	1:58	5:01		
8-TUE	8:12	12:10	1:00	5:08		
9-WED	8:10	12:09	1:08	5:05		
10-THU	8:11	12:15	1:06	6:05		
11-FRI	7:09	12:10	1:02	5:20		
12-SAT						Off
13-SUN						Off
14-MON	8:10	12:10	1:10	5:20		
15-TUE	8:11	12:00	1:05	5:00		
16-WED	8:10	12:11	1:10	5:06		
17-THU	7:06	12:05	1:03	6:04		
18-FRI	8:12	12:08	1:10	5:00		
19-SAT						Off
20-SUN						Off
21-MON	8:12	12:10	1:00	5:08		
22-TUE	8:10	12:09	1:08	5:05		
23-WED	8:11	12:15	1:06	5:25		
24-THU	7:09	12:10	1:02	6:00		
25-FRI	8:10	12:00	1:10	5:00		
26-SAT						Off
27-SUN	8:10	12:01	1:04	6:55		Off
28-MON	8:12	12:00	1:03	5:10		
29-TUE	7:11	12:10	1:10	5:01		
30-WED	8:08	12:09	1:08	5:00		
31-THU	8:10	12:10	1:00	6:00		

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

SUZETTE B. LINA

VERIFIED as to prescribed office hours

VICTOR B. ASIO

College Dean
College of Agricultural & Food Science

DAILY TIME RECORD

LINA SUZETTE B.

(NAME)

For the month of

February 1 - 28, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	8:03	12:03	1:10	5:00		Holiday
2-WED	8:10	12:07	1:07	5:09		
3-THU	8:00	12:11	1:00	5:00		
4-FRI	8:08	12:00	1:00	5:15		
5-SAT						Off
6-SUN						Off
7-MON	8:03	12:03	1:10	5:05		
8-TUE	8:10	12:07	1:07	5:00		
9-WED	8:09	12:00	1:03	5:10		
10-THU	8:11	12:10	1:10	5:01		
11-FRI	8:00	12:11	1:00	5:00		
12-SAT	8:16	12:05	1:03	5:04		Off
13-SUN						Off
14-MON	8:00	12:11	1:00	5:00		
15-TUE	8:06	12:05	1:03	5:04		
16-WED	8:06	12:09	1:08	5:20		
17-THU	8:05	12:00	1:03	5:00		
18-FRI	8:10	12:10	1:08	5:00		
19-SAT						Off
20-SUN						Off
21-MON	8:00	12:00	1:00	5:00		
22-TUE	8:10	12:15	1:03	5:10		
23-WED	8:17	12:06	1:05	5:10		
24-THU	Project related travel					On Official Travel
25-FRI	Non-Working Holiday					Holiday
26-SAT						Off
27-SUN						Off
28-MON	8:06	12:01	1:04	5:02		

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SUZETTE B. LINA

VERIFIED as to prescribed office hours

VICTOR B. ASIO

College Dean
College of Agricultural & Food Science