

Civil Service Form 48

DAILY TIME RECORD**LAMBERT, BABYLYN C.**

(NAME)

For the month of

June 1 - 30, 2024

Official hours for arrival and departure

8:00AM - 5:00PM

ie Philippines

TE UNIVERSITY

7 City, Leyte

Stamp of Date of Receipt

FOR LEAVE

(First)

(Middle)

Babylyn

Carpio

5. SALARY (Monthly)

Professor III

APPLICATION**6.b DETAILS OF LEAVE:**

In case of vacation/Special Privilege leave:

- ☒ Within the Philippines : at home
☐ Abroad (Pls. Specify) :

In case of Sick leave:

- ☐ In Hospital (Pls. Specify) :
☐ Out Patient (Pls. Specify) :

In case of Special Leave Benefits for Women:
(Specify Illness)

In case of Study leave:

- ☐ BAR/Board Examination Review
☐ Completion of Master's Degree
☐ Completion of Doctorate Degree
☐ Completion of PHD Degree

Other purpose:

- ☐ Monetization of Leave Credits
☐ Terminal Leave

6.d COMMUTATION

- ☒ Requested ☐ Not Requested

LAMBERT, BABYLYN C.

(Signature of Applicant)

ON APPLICATION**7.b RECOMMENDATION:**

- ☒ For Approval

- ☐ For Disapproval due to:

ZYRA MAY H. CENTINO

Department of Economics

7.d DISAPPROVED due to:**VEPES**(Signature)
dent

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	7:51	12:14	12:32	5:17		8hrs
4-TUE	7:47	12:06	12:23	5:22		8hrs
5-WED	8:02	12:50	1:09	5:56	11mins	7hrs 49mins
6-THU	8:12	12:13	12:14	6:15	12mins	7hrs 48mins
7-FRI	7:58	12:09	12:10	5:48		8hrs
8-SAT						Off
9-SUN						Off
10-MON	7:45	12:03	12:05	5:00		8hrs
11-TUE	8:08	12:05	12:10	5:29	8mins	7hrs 52mins
12-WED						Holiday
13-THU	7:58	12:39	12:40	6:07		8hrs
14-FRI	8:05	12:10	12:14	6:22	5mins	7hrs 55mins
15-SAT						Off
16-SUN						Off
17-MON						Holiday
18-TUE	7:47	12:08	12:09	7:06		8hrs
19-WED	8:09	12:20	12:21	8:24	9mins	7hrs 51mins
20-THU			12:26	6:13		4hrs (SPL half day)
21-FRI	7:59	12:16	12:58	5:15		8hrs
22-SAT						Off
23-SUN						Off
24-MON	8:00	12:26	12:27	8:29		8hrs
25-TUE	8:02	12:17	12:19	6:11	2mins	7hrs 58mins
26-WED	7:49	12:10	12:11	5:50		8hrs
27-THU	7:55	12:13	12:15	5:21		8hrs
28-FRI	8:01	12:00	12:02	5:10	1min	7hrs 59mins
29-SAT						Off
30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

BABYLYN C. LAMBERT

VERIFIED as to prescribed office hours

ZYRA MAY H. CENTINODepartment Head
Department of Economics