



**ACCOMPLISHMENT REPORT
(For the month of October 2023)**

1. Conducted lecture classes and quizzes for AnSc 22n: Introduction to Livestock and Poultry Production
2. Attended the VSUFAN General Assembly meeting and the Teacher's Day
3. Attended meeting and the consultation on the formulation of the Regional Integrated Research and Development/Extension Agenda and Program for 2023-2028 held at RDE Hall, VSU
4. Attended the OTP Monitoring at OVPREI
5. Conducted Institute meeting in the conference room on October 12, 2023
6. Attended the 2-week summer course training at the Universitas Gadjah Mada (UGM) on October 16 to 27, 2023
7. Checked, Approved, and Signed payrolls, DTRs, Official business travel, and leave applications of Eco-FARMI Colleagues
8. Supervised and managed the administrative tasks and farm activities of the Institute

Submitted By:

JEROME O. ARRIBADO
Director, Eco-FARMI

Recommending Approval

DENNIS P. PEQUE

Vice President

Research, Extension, and Innovation

Approved

DANIEL LESLIE S. TAN

OIC President



**ACCOMPLISHMENT REPORT
(For the month of November 2023)**

1. Conducted lecture classes and quizzes for AnSc 22n: Introduction to Livestock and Poultry Production
2. Conducted Institute's meeting on November 6 and 15, 2023
3. Meeting with the Municipal Agriculturist of Albueria, Leyte for the training on Natural Farming Inputs under the extension project
4. Attended the UADCO meeting held at the OP Boardroom
5. Attended the Coordination Meeting for Baybay Agro-Fair 2023
6. Prepared the Institute's documents for the OTP monitoring
7. Checked, Approved, and Signed payrolls, DTRs, Official business travel, and leave applications of Eco-FARMI Colleagues
8. Supervised and managed the administrative tasks, extension research projects, and farm activities of the Institute

Submitted By:

JEROME O. ARRIBADO
Director, Eco-FARMI

Recommending Approval

DENNIS P. PEQUE

Vice President
Research, Extension, and Innovation

Approved

DANIEL LESLIE S. TAN
OIC President



**ACCOMPLISHMENT REPORT
(For the month of December 2023)**

1. Conducted AnSc 22n: Introduction to Livestock and Poultry Production
2. lecture classes and quizzes
3. Prepared questions and conducted the final exam
4. Checked students' submissions and outputs, and computed grades
5. Spearheaded the Institute's Annual Christmas Party on December 7, 2023
6. Conducted Institute's monthly meeting on December 14, 2023
7. Attended the meeting at the OVPREI on December 27, 2023
8. Conducted orientation and workshop on planning forms at the Institute (Eco-FARMI)
9. Consolidated the IPCR accomplishments for 2023
10. Consolidated IPCR targets and Submitted OPCR targets for 2024
11. Checked the Quarterly Research and Extension Reports
12. Checked, Approved, and Signed payrolls, DTRs, Official business travel, and leave applications of Eco-FARMI Colleagues
13. Supervised and managed the administrative tasks and farm activities of the Institute

Submitted By:

JEROME O. ARRIBADO
Director, Eco-FARMI

Recommending Approval

DENNIS P. PEQUE
Vice President
Research, Extension, and Innovation

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DANIEL LESLIE S. TAN
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