

PERSONNEL RECORDS AND PERFORMANCE EVALUATION OFFCE

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: +63 053 563 7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESPERIDION, Hadassah A.

For the Month of: August Department: DAEEx Year: 2021

Day		AM							PM Da							
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DE	ARR	DEP	ARR	DEP	Daily Total			
1										1			(hours			
2										-						
3							1			-						
4								-								
5																
6								-								
7																
8																
9																
10																
11																
12																
13						_										
14			_													
15																
16	8:00	12:00	_	-			1.00	F 4 F								
17	8:21	12:00					1:00	5:15					8 hours			
18	8:30	12:00					1:00	4:50					7.5 hrs			
19	8:05	12:00	-				1:00	5:00					7.5 hrs			
20	0.00	12.00					1:00	5:00					8 hours			
21																
22																
23	WFH	WFH														
24	WFH	WFH					WFH	WFH	-8							
25	WFH	WFH					WFH	WFH	-8							
26	WFH	WFH					WFH	WFH	-8 -8							
27	WFH	WFH					WFH	WFH	-8							
28	VVITI	VVFN					WFH	WFH	- 8				20			
29	_															
30	Н	0														
31	WFH		L	1	D	Α	Υ									
)	VVFH	WFH					WFH	WFH	-5							

GRAND TOTAL I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

KAREN LUZ P. YAP

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head



RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL **RECORDS OFFICE**

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESPERIDION, Hadassah A.

For the Month of: September

Year: 2021

Department: DAEEx **AM** PM Daily Day Total ARR DEP ARR DEP DEP ARR ARR DEP ARR DEP ARR DEP (hours) 1 WFH WFH 9 WFH WFH 2 WFH WFH WFH WFH 3 4 5 6 WFH WFH WFH WFH 7 WFH WFH WFH WFH 8 8 WFH WFH WFH WFH 9 WFH WFH WFH WFH 10 11 12 13 WFH WFH WFH WFH 14 WFH WFH WFH WFH 8 15 WFH WFH WFH WFH 16 WFH WFH WFH WFH 17 18 19 20 WFH WFH WFH WFH 8 21 WFH WFH WFH WFH 22 WFH WFH WFH WFH 23 WFH WFH WFH WFH 8 24 25 26 27 WFH WFH WFH WFH 28 WFH WFH WFH WFH 29 WFH WFH WFH WFH -8 30 WFH WFH WFH WFH 31

GRAND TOTAL

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KAREN LUZ P. YAP

Signature of Part-time Instructor Printed Name and Signature of Dept. Head

Vision: Mission:



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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESPERIDION, Hadassah A.

For the Month of: October

Department: DAEEx

Year: 2021

Day	AM							PM .						
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Daily Total (hours)	
1	WFH	WFH					WFH	WFH	-8				(Hours)	
2														
3														
4	WFH	WFH					WFH	WFH	-8					
5	WFH	WFH					WFH	WFH	-8					
6	WFH	WFH					WFH	WFH						
7	WFH	WFH					WFH	WFH	-8					
8									0					
9														
10														
11	WFH	WFH					WFH	WFH	-8					
12	WFH	WFH					WFH	WFH	-8					
13	WFH	WFH					WFH	WFH	-8					
14	WFH	WFH					WFH	WFH	- 8					
15								******	0					
16													_	
17			1				_							
18	8:00	12:00					1:00	5:00						
19	7:00	12:00					1:00	5:00					_	
20	Н	0	L	1	D	Α	Y	3.00						
21				-		-,	•							
22														
23														
24														
25	7:00	12:00					1:00	5:00						
26	7:00	12:00					1:00	5:00						
27	7:40	12:00					1:00	5:00		_				
28	7:40	12:00					1:00	5:00						
29							1.00	5.00			_			
30														
31														

GRAND TOTAL

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KAREN LUZ P. YAP

Signature of Part-time Instructor

Printed Name and Signature of Dept. Head



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DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: ESPERIDION, Hadassah A.

For the Month of: November

Department: DAEEx

Year: 2021

Day			Α	M				Daily					
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	Total (hours)
1													
2													
3	7:00	12:00					1:00	5:00					_
4	7:30	12:00					1:00	5:00					
5													
6													
7													
8	Н	0	L	1	D	Α	Υ						
9	9:00	12:00					1:00	5:00					
10	8:10	12:00					1:00	5:00					
11	8:50	12:00					1:00	5:00					
12							-						
13													
14	7:30	12:00					1:00	5:00					
15	7:00	12:00					1:00	5:00					
16	7:00	12:00					1:00	5:00					
17	7:00	12:00					1:00	5:00					
18													
19	8:50	12:00					1:00	5:00					
20													
21													
22													
23	7:00	12:00					1:00	5:00					
24	7:00	12:00					1:00	5:00					
25	7:00	12:00					1:00	5:00					
26													
27													
28													
29	7:50	12:00					1:00	5:00					
30	Н	0	L	ı	D	Α	Υ						
31												OTAL	

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