

Visca, Baybay City, Leyte

Supplier: AJJA FASTFOOD & CATERING SERVICES			P.O No: PO-GF-MOOE-2022-02-0054		
Address: D. VELOSO ST., POBLACION ZONE 10, BAYBAY			Date: 02-17-2022		
TIN: 101-720-4160			P.R No: GF-2022-01-00079		
			Mode of Procurement: NP - Small Value Procurement		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus			Delivery Term: FOB-VSU Baybay		
Delivery Period: Within 30 calendar days upon receipt of P.O.			Payment Term: As per csot of items delivered		
No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	packs	Snacks during the Training Workshop on VSUEE	80	48.00	3,840.00
Specification:					
Snacks during the Faculty Onboarding					
Day 1					
Snacks (AM): 20 packs					
- Buko pie					
- Softdrinks					
Snacks (PM): 20 packs					
- Meat Bread					
- Softdrinks					
Day 2					
Snacks (AM): 20 packs					
- Tuna Sandwich					
- Softdrinks					
Snacks (PM): 20 packs					
- Puto Cheese					
- Softdrinks					
		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			
		Purpose: Urgently needed during the Training Workshop on VSUEE this coming February 9 & 10, 2022.			
		Intended: ODIE			
TOTAL:					3,840.00



Total Amount in Words: **Three Thousand Eight Hundred Forty Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.

Very truly yours,

Conforme:

EDGARDO E. TULIN

Supplier's signature Over Printed Name

President

Date

Fund Cluster: _____

Funds Available: _____

**NICK FREDDY R.
BELLO**

Head, Accounting

ORS/BURS No. : _____

Date of ORS/BURS : _____

Amount: _____



OBLIGATION REQUEST AND STATUS
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

No.: 02-101101-2022-02-
 Date: 02/17/2022
 Fund: **GF**

Payee:	AJJJA FASTFOOD & CATERING SERVICES			
Office:	ODIE			
Address:	D. VELOSO ST., POBLACION ZONE 10, BAYBAY			
Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
ODIE	Payment of Snacks			3,840.00
	Total			3,840.00

A Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal Signature: Printed Name Position: Date:	B Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above Signature: Printed Name Position: Date:

C STATUS OF OBLIGATION						
Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
02-17-2022	Obligations	02-101101-2022-02-	3,840.00		3,840.00	
		Totals				