





## DEPARTMENT OF AGRONOMY

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October 11, 2022

Dr. Edgardo E. Tulin President Visayas State University Visca, Baybay City, Leyte

> Thru: Dr. Daniel Leslie S. Tan Vice President for Administrative & Finance Visayas State University

Dear Dr. Tulin:

Good day!

The total estimated budget of the requested farm equipment is PhP 1,802,700.00, while the laptop is PhP75,000.00. Please see attached sheet for the details.

I am hoping for your kind approval of this request. Thank you.

Respectfully yours,

Albras **RUTH O. ESCASINAS** 

Head, DA

Noted:

**VICTOR B. ASIO** Dean, CAFS

Recommending Approval:

DANIEL LESLIE S. TAN Vice President for Administrative & Finance

Approved:

**EDGARDO E. TULIN** President

