

DAILY TIME RECORD **LONGATANG, KLEER JEANN G.**

(NAME)


For the month of
February 1 - 28, 2022
Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-TUE	HOLIDAY					Holiday
2-WED	TRAVEL TO MAASIN					
3-THU	7:40	12:05	12:50	5:20		
4-FRI	7:45	12:05	12:50	5:20		
5-SAT						Off
6-SUN						Off
7-MON	7:50	12:05	12:50	5:15		
8-TUE	7:50	12:10	12:45	5:20		
9-WED	7:45	12:15	12:30	5:15		
10-THU	7:30	12:05	12:50	5:20		
11-FRI	7:40	12:10	12:40	5:20		
12-SAT						Off
13-SUN						Off
14-MON	7:50	12:05	12:30	5:20		
15-TUE	7:50	12:10	12:50	5:20		
16-WED	7:45	12:05	12:50	5:15		
17-THU	7:50	12:10	12:48	5:20		
18-FRI	7:45	12:15	12:48	5:15		
19-SAT						Off
20-SUN						Off
21-MON	7:45	12:05	12:50	5:20		
22-TUE	7:30	12:10	12:50	5:15		
23-WED	7:40	12:05	12:50	5:10		
24-THU	TRAVEL TO TACLOBAN					
25-FRI	HOLIDAY					Holiday
26-SAT	TRAVEL TO SOLEYTE					Off
27-SUN						Off
28-MON	7:40	12:05	12:50	5:20		

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


KLEER JEANN G. LONGATANG

VERIFIED as to prescribed office hours


ELIZA D. ESPINOSA
Department Head
Institute of Tropical Ecology & Envi. Mgmt.

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(NAME)

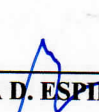
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